

**BRADFORD COUNTY HISTORICAL SOCIETY
SNOW REMOVAL BID SPECIFICATIONS - 2018-2019**

The Bradford County Historical Society will be accepting bids for snow removal for a one (1) year contract for the 2018-2019 winter months (October 1 through May 31). This work shall be completed in a safe, timely, consistent, effective, efficient manner meeting all applicable codes and regulations for the Historical Society property located at 109 Pine Street, Towanda, PA 18848.

Bids should include the following information:

1. Cost of each clearing of snow.
2. Certificate of proof of liability insurance.
3. Completed W-9 form.
4. Current snow removal client references.

Other requirements include:

1. Removal of all snow in specified areas (see attached map) from storms producing a snowfall amount of one (1) inch or more.
2. No snow will be piled on or against any buildings, HVAC units, utility poles, traffic control signage, sidewalks, stairways or doorways.
3. Snow must be removed by 9:00 am so as not to disrupt the daily business activities or operations. During heavy snowstorms or storms of long duration, contractor may need to clean required areas more than one time.
4. All equipment, snow blowers, shovels, fuel and supplies shall be provided by Contractor and stored off-site.
5. Apply salt mixture when needed.
6. Monthly billing must be submitted to the Bradford County Historical Society for services. Payment to Contractor will be expended monthly.

Submit sealed bids to: Bradford County Historical Society no later than 4 p.m. on September 21, 2018. The contract for snow removal will be awarded to the lowest responsive, responsible bidder with a notice by mail by September 30. The Bradford County Historical Society has the right to reject any and all bids.

